



INTRODUCING

Initial Payroll Collection

Payroll deductions starting from day one

With **Initial Payroll Collection**, plan members can provide their payroll deduction instructions as part of online enrolment – streamlining the process and eliminating the need for you to follow up with your new enrollees separately.

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For plan members: Starting contributions during enrolment

During enrolment, plan members:

- See a suggested starting contribution of 5% or \$150, depending on how your plan collects payroll instructions.
- Can easily adjust the suggested amount or enter a different contribution.

Choose where to contribute your money

This page only reflects your contributions. You may or may not have employer contributions for this product(s).

[Payroll contributions calculator](#) [Reset all products](#)

Registered Retirement Savings Plan (RRSP) [Just edited](#) [Remove](#)

This product is made for retirement saving. You contribute money (and sometimes your employer contributes too) to an account with us. Some things to keep in mind:

- There are annual contribution limits.
- If you contribute every pay, it's before tax, and you won't be taxed until you take money out.

[Reset](#)

5%

0%

Your contributions per pay
Contribution amount
Enter number with 0 decimal places.

5 %

Details (per pay)
Contribution rules and limits
Your maximum 50%

Your contributions

5%

For you: Easy access to the information you need

The plan member's payroll deduction instructions are captured directly in the **Online enrolment report**:

- A **Starting payroll deduction** column shows the amount requested by each new enrollee.
- Simply use this information to update your payroll system – no need for separate follow-up with plan members who enrol online.

Online enrolment report for existing plan members

This report shows enrolment details for new products your existing members have enrolled in. You can view the full list of enrolments below. Or enter a date range, then search for enrolments within it.

You can also download a copy of your report in Excel format. The downloaded report will include the enrolments we've found, as noted on the page. Make sure you select Search after entering or changing the date range.

Keep in mind: Large reports might experience download issues. If an error page appears, try selecting a smaller date range.

Select start date (MM/DD/YYYY)
MM/DD/YYYY

Select end date (MM/DD/YYYY)
MM/DD/YYYY

[Search](#) [Clear](#)

[Download report](#)

1 - 20 (of 37 enrolments)

Submission date	Subdivision	Member name	Member number	Payroll deduction	Product enrolments	Enrolment type	Starting payroll deduction
Apr. 9, 2026	001	MITTAPALLY, ADITYA	128	N/A	TFSA	MAX Enrol	3.0%
Apr. 8, 2026	001	ALI, MOHAMMED	47	N/A	RRSP	MAX Enrol	3.0%
Apr. 8, 2026	001	BELL, SEAN	87	N/A	TFSA	MAX Enrol	2.0%
Apr. 8, 2026	001	BIENERT, JENNA	84	N/A	RRSP	MAX Enrol	5.0%
Apr. 8, 2026	001	BISWAS, SIDDHARTHA	18	N/A	RRSP	MAX Enrol	3.0%

Ongoing Payroll Changes

Any future payroll changes requested by plan members will be handled directly between the plan member and the plan administrator.